



Regulations for Use of Facilities at Keshet Israel Congregation

For anyone wishing to use Keshet Israel's facilities, Keshet Israel's Board of Directors has established the following regulations in the interest of efficient operation of its facilities, protection of its property, conforming with safety regulations and codes, and avoiding conflicts with programming.

1. Eligibility

- a. Use of the facilities shall be available to members and non-members; members shall be given a preferential rate.
- b. Only current members of Keshet Israel Congregation shall be eligible to use its facilities under the member pricing found on the 'Facilities Request Form'.

2. Deposit

- a. A 50% deposit is **required** when the signed contract is submitted.
- b. The current president of the congregation, at his/her sole discretion, reserves the right to require an additional deposit depending on the type of event being held.

_____ Initial Here

3. Decorum

- a. Proper decorum and a reasonable standard of behavior shall be maintained by all persons on Keshet Israel's premises both in and out of the building, and its adjacent areas. On occasion, when behavior becomes unruly, inappropriate, or destructive; Keshet Israel reserves the right to handle the issue(s) as its representatives see fit. This may include notifying you during the event to assist in controlling the behavior or, unfortunately, removal from the premises.

_____ Initial Here

- b. Smoking in any part of the building is not permitted.

_____ Initial Here

4. Care and Use in All Rented Areas

- a. All exit doors and exit paths shall be left free and obstructed. _____ Initial Here
- b. No decorations may be used which require pasting or fastening to the walls, doors, or ceilings by any means such as adhesive tape, stickers, tacks etc. The use of putty or painter's tape is an acceptable alternative.
- c. No decorations shall obstruct the HVAC units.
- d. The applicant using the facility shall be held responsible for any loss of equipment, breakage, damage to equipment and physical property. The applicant shall be billed for all such loss, breakage, or damage.
- e. No equipment is to be loaned out or removed from the building at any time or by any individual or organization.

5. Food Service

- a. If a caterer is being used, they must furnish, at least 24 hours prior to use of the facility, an insurance document protecting Keshet Israel Congregation from any liability, including product liability, which may occur during or as a result of the use of the facility. The applicant is responsible for any caterer's use of Keshet Israel's property.

_____ Initial Here

- b. Any privately prepared event and/or catered event must be watched by a mashgiach. This includes delivery and/or preparation of food.
- c. Any food being prepared in the kitchen or brought into the kitchen **must** be coordinated with a mashgiach 48 hours in advance.
- d. Nothing may be brought into the building that hasn't been checked by a mashgiach or the rabbi.
 - i. Any questions related to food service should be discussed with the rabbi.

_____ Initial Here

6. Alcoholic Beverages

- a. Using the congregation's facilities agrees that if alcohol is provided, the host/hostess will take all necessary and reasonable steps to make sure that no alcoholic beverages are served to minors. The host/hostess further agrees to indemnify Keshet Israel from any responsibility/harm that may arise due to the use of alcoholic beverages.

_____ Initial Here

7. Indemnification

- a. The applicant agrees to indemnify and save Keshet Israel Congregation harmless from any and all claims for loss, injury, or damage to any person or property while anywhere on Keshet Israel's property (interior, exterior, and landscape), including counsel fees and expenses in any instance. Personal property including motor vehicles brought or left on Keshet Israel's property shall, at all times, be the owner's responsibility.
- b. Keshet Israel shall not be liable in any case for any loss, theft, or damage to any vehicle brought or left on the said premises or being driven to and from said premises, however caused. It shall be understood and agreed that any and all attendants who may be requested to park such vehicles act as agents for the owner and not as an agent for the congregation.

_____ Initial Here

We are enclosing two copies of the Contract and the Rules and Regulations. Please return one signed copy of the contract and initialed regulations to Keshet Israel's office.

Applicants Signature & Date

Keshet Israel's Administrator's Signature & Date